**2017 MSS Fellows Nomination Procedure**

**Steps to Becoming a MSS Fellow**

Nominating a colleague for induction as an MSS Fellow is an important step in raising the visibility of work that furthers the technical knowledge and expertise of our community. Selection criteria include:

* Significant individual contributions as an engineer-scientist or technical leader to the military sensing community
* Evidence of technical accomplishment, i.e. publications, internal company reports, patents, and peer recognition
* Input from the MSS Fellows Committee, MSS Executive Committee, and the Military Sensing Community

Candidates may come from any military sensing field, and may be from academia, government, or industry. Whatever their careers, candidates must have made an outstanding contribution to the military sensing profession. This year the annual Fellow induction process begins in early fall and candidates will be recognized in March 2018 at the MSS Parallel Conference.

The process is simple:

* A candidate is nominated by a colleague in the MSS community or by an MSS specialty group. The completed nomination form is emailed to MSSfellows@brtrc.com.
* The nominator fills out the nomination form with details of the candidate’s qualifications and outstanding technical achievements
* The nominator obtains and submits the candidate’s resume
* Five supporters from among the MSS Fellows, MSS Executive Committee members, or members of the MSS Program Committees are needed to support this nomination and are identified on the form. These people may constitute the references needed. **The** **nominator must reach out to the five listed nomination supporters to advise them of the requirement that their signed endorsement letter be submitted by email to** **MSSfellows@brtrc.com** **by the deadline. Nomination support letters can also be forwarded to the nominator who can then forward via email.**

The MSS Fellows Committee will select from the nominees a list of candidates for submission to the governing MSS Executive Committee. The MSS Executive Committee will then vote on all candidate fellows.

Please adhere to the following timeline:

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| September 2017 | Call for MSS Fellows nominations |
| 5 December 2017 | Deadline for nominations of candidates |
| March 2018 | New MSS Fellows recognized |

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| **2017 MSS Fellow Nomination Form** |
| **E-mail completed packets to: MSSfellows@brtrc.com** |
| **COMPLETED PACKETS DUE BY 5 DECEMBER 2017** |
| **Candidate Name** |  |  | **Email Address** |
| **Last Name** | **First Name** | **Middle Name** |       |
| **Title** | **Present Occupation (position and organization)** |
|       |       |
| **Candidate’s Preferred Mailing Address** |
| **Street Address** | **City** | **State** | **Zip Code** |
| **Telephone** | **Fax** | **Email** |
|       |       |       |
| **Education** |
| **Institution** | **Location** | **Degree** | **Year** |
|       |       |       |      |
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| **Professional History** |
| **Date** | **Organization Name** | **Position Held** |
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| **Responsibilities:** |
| **Date** | **Organization Name** | **Position Held** |
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| **Responsibilities:** |
| **Date** | **Organization Name** | **Position Held** |
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| **Responsibilities:** |
| **Date** | **Organization Name** | **Position Held** |
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| **Responsibilities:** |

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| **Proposed Citation (250 words or less)** |
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| **Proposed Short Citation (30 words or less)** |
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| **Nominator is an/a: Individual Specialty Group** **Specialty Group Name:**       |
| **If this nomination is from a specialty group provide contact information for the group representative.** |
| **Name** | **Address** | **City** | **State** | **Zip code** |
|       |       |       |    |       |
| **Telephone** | **Fax** | **Email** |
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|  |       |
| **Signature** | **Date** |

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| **Technical and Leadership Achievements (specify succinctly)** |
| Identify and describe the achievements(s) that qualifies the candidate for MSS fellow (Engineering/Scientist or Technical Leader). Explain why the achievement(s) is significant. |
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| **Impact on National Defense:** |
| Being as specific as security will allow, describe how the candidate’s accomplishments and service have impacted National Defense. |
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| **Service to MSS:** |
| Describe the candidate’s record of service to MSS. |
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| **List the Candidate’s Major Awards:** |
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| **Describe the Candidate’s Professional Society and Committee Involvement:** |
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| **List the Candidate’s Significant Publications:** |
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| **MSS Fellow, Executive Committee, or Program Committee Supporters of this Nomination** |
| Provide names of individuals and TECHNICAL REFERENCES; there should be 5 supporters of each candidate. Each supporter will provide one letter of reference. The nominator will contact each supporter who will provide the letter of reference. Five supporters are required - provide titles and contact information of individuals. The nominator of a Fellow should contact each supporter below to request a technical reference to be submitted directly to the MSS Fellows POC or back to the nominator to submit with the completed packet.  |
| **Name** | **Address** | **Email** | **Telephone** |
|       |                 |       |            |
| **Name** | **Address** | **Email** | **Telephone** |
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